

Pilning Surgery Support Group Meeting

Chair: Michael Matthews

Meeting: 22nd January 2010 **TIME:** 12.00

Held at :
The Surgery,
Northwick Road
Pilning
Bristol
BS35 4JE

Present

Mike Matthews	Jackie Sanders
June Reynolds	Michael Woodhouse
Brenda Marshall	Susan Rogers
Nicky Vickery	

Apologies for Absence:

Janet Green	Sally Garbett	Robert Griffin	Graham Crane
Sue Broad	Jan Shingfield	Jane Davey	

Minutes

1. Apologies.

As above

2. Minutes of the last meeting

Approved as an accurate record of the last meeting

3. Matters Arising

- a) Staff notice board will be completed shortly
- b) The grant application for funding through the Severnside Safer Stronger Group was not successful as PSSG is not considered to fall within their remit.

4. Report from Sue Broad

A full and detailed report from Sue Broad was distributed. The new telephone system was discussed as many patients have reported that they do not like the 'options'. BM confirmed that the system is here to stay, however they will keep monitoring it and fine-tuning where possible. Patients should still use the separate Pharmacy telephone number for repeat prescriptions or to talk to a Dispenser.

5. Newsletter

Another newsletter is due shortly and MM asked all members to consider possible content before the next meeting.

6. Fund Raising

- a) The talk on prostate cancer raised £40 in donations
- b) JD and GC are looking after funds for the time being
- c) SB has made an application for funding for the Spirometer, but we need to consider other grant channels as funds are not coming in.

7. Talks

A 'Living with Cancer' talk was discussed and all agreed on a date in early autumn. Dr Wint to be consulted for further information and contacts. MM to follow up.

8. Group Officers

a) Chair

It was originally agreed to rotate the role of Chair every 2 or 3 years. MM agreed to continue in the role for a further year. However we need to formalise our procedures and processes for appointing new officers.

b) Treasurer

As monies being raised by the Group are very small, it was agreed that for the time being they would be held in the Community Fund and administered as the Group direct

c) Secretary

It was agreed that NV would continue to take and prepare the Minutes of meetings. JS will work with MM on meeting preparation, Group communication and other Secretarial duties as required.

9. Report on Meeting to Discuss Proposed Service Changes to Gynaecological Cancer Services

JS distributed her notes following the meeting she attended, and will feed back to the Group as matters progress.

10. LINK

MM reported that there are now many consultative groups being set up, and any Group members can attend any of these meetings. He receives the LINK bulletin by email now and will forward on to other Group members for their information.

11. Any Other Business

a) Car Parking

When the BT building adjacent to the Surgery becomes vacant we will be in a position to take over the land for additional car parking. In the meantime it was suggested that a mirror on the gate would be helpful in reducing congestion.

b) Emersons Green Centre

A new large centre that also undertakes simple surgical procedures on a day case basis.

c) Icy Weather

Following the recent icy/snowy weather and problems accessing the Surgery, MW offered to grit in advance of adverse weather conditions in future.

d) Letter of Thanks

During the recent adverse weather Ivor Humphries used his own car to collect patients and bring them to Surgery. BM to look into the Practice sending a letter of thanks.

12. Date of Next Meetings

Friday 30th April 2010 - 12 noon

Friday 16th July 2010

Friday 5th November 2010